

**CANADA-SASKATCHEWAN MUNICIPAL RURAL INFRASTRUCTURE FUND (MRIF)**

**Request for Payment Form**

	<b>Project #:</b>	<b>Claim #:</b>
Municipal Name:	Address:	Postal Code:
Contact Person:	Phone Number:	Fax Number:

**NOTE:**

- **GST paid on or after February 1, 2004 is fully rebatable to municipalities and is therefore not an eligible cost.**
- **All Requests for Payment must include copies of all invoices being claimed, for actual costs incurred.**

**A. TYPE OF PAYMENT: Interim Payment**

<b>Interim Claim: Please note that all claims are subject to a claims review before payment is made.</b>	<b>Percentage Complete</b>	<b>Eligible Costs being claimed this claim – from page 2 of this form or sum of page 2's</b>
Eligible Project Costs (including PST)	_____ % as at _____ (date)	\$ _____

**OR Final Payment**

<b>Part 1 - Final Claim: Please note that all claims are subject to a claims review before payment is made.</b>	<b>Percentage Complete</b>	<b>Eligible Costs being claimed this claim – from page 2 of this form or sum of page 2's</b>
Eligible Project Costs (including PST)	100% as at _____ (date)	\$ _____

**Part 2 - Attachments: Mitigation Certificate and Permits and Long Term Sustainability Plan**

- A duly completed **Environmental Mitigation Certificate** (Appendix A of your contribution agreement) and **copies of all required permits** as per Section 5.1.4 of the agreement **are attached.**
- As per section 5.5.1 of your contribution agreement, the Recipient agrees to implement the long term sustainability plan included with its application by adopting a utility rate bylaw (for water and wastewater projects) or resolution of council (for solid waste, culture, recreation and tourism projects), a copy of the **bylaw or resolution is attached.**

**Part 3 - Benefits:** The following project benefits section is to be completed after the project has been **entirely constructed.**  
(refer to Section IV – Project Benefits of your MRIF application)

Description of Primary project benefits – As stated in MRIF Application	Expected Benefit as stated in MRIF Application	Actual Benefit
(a)		
(b)		

**Explanation of variance:** (If the actual benefit differs from the expected benefit, please explain)

(a)
(b)

**B. CERTIFICATION**

On behalf of the municipality, we certify the project was constructed in accordance with the Canada-Saskatchewan Municipal Rural Infrastructure Fund Program's terms and conditions, and that all cost claimed were incurred and paid in relation to the approved MRIF project. We also certify the information supplied in this Request for Payment is correct.

Mayor/Reeve/CEO: \_\_\_\_\_ Date: \_\_\_\_\_

Clerk/Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

**Please Keep a Copy of the Completed Request for Payment and fax or mail to:**

Sheri Gabel  
Ministry of Municipal Affairs  
410-1855 Victoria Avenue  
Regina SK S4P 3T2

Phone: (306) 787-3619  
Fax: (306) 787-3641

